

**PENSION PLAN AMENDMENT SUBMISSION FORM**

This form must be used when filing an amendment to a Manitoba registered pension plan. The amendment must be accompanied by this form and submitted by email to [pensions@gov.mb.ca](mailto:pensions@gov.mb.ca).

Reference: Subsection 2.7(1) of the Pension Benefits Regulation (Regulation).

**PART I – PENSION PLAN**

Official Name of the Pension Plan: \_\_\_\_\_  
\_\_\_\_\_

Registration Number: \_\_\_\_\_

**PART II – AMENDMENT DETAILS**

1. The effective date of the amendment: Year \_\_\_\_\_ Month \_\_\_\_ Day \_\_\_\_

2. The amendment or resolution number: \_\_\_\_\_

3. The amendment amends the following provisions: *(check all that apply)*

- Change of Plan Name and/or Plan Sponsor
- Definitions
- Eligibility/Membership
- Contributions
- Pension Formula
- Termination Benefits
- Normal Retirement Benefits
- Early/Deferred Retirement Benefits
- Normal/Optional Forms of Pension
- Death Benefit
- Division of Assets on Relationship Breakdown
- Portability
- Plan Termination
- Revenue Canada Requirements
- Other (provide details) \_\_\_\_\_

4. Is the amendment attached?

- Yes    No (if no, please explain)
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5. Does the amendment affect the cost of benefits, create an unfunded liability or solvency deficiency or otherwise affect the solvency or funding of the plan (defined benefit plan only)?

- Yes    No

If yes, the cost is funded in:

- a previous valuation report as at: \_\_\_\_\_  
 an actuarial valuation report in accordance with subsection 4.13(1) of the Regulation  
 an interim cost certificate in accordance with subsections 4.13(2) and (3) of the Regulation.

6. If the amendment affects the rights, benefits or obligations of members, has written notice of the amendment been provided as required under section 2.7 of the Regulation?

- Yes    No (if no, please explain)
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7. For an amendment to a specified multi-employer plan that is necessary for the plan to meet the tests for solvency, has written notice of the amendment been provided as required under section 2.8 of the Regulation?

- Yes    No (if no, please explain)
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**PART III - DECLARATION FOR PENSION PLAN AMENDMENTS**

I, DECLARE THAT, to the best of my knowledge, the following is true and correct:

1. I am the administrator of the \_\_\_\_\_ hereinafter referred to as “the Plan”, and
2. The Plan as amended, including all documents that create or support the Plan or the pension fund, complies with The Pension Benefits Act and the Regulation thereto, and
3. The provision(s) identified in Part II Question 3 are the only amendments made to the Plan.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

in the City/Town of \_\_\_\_\_

in the Province of \_\_\_\_\_

\_\_\_\_\_  
Plan Administrator  
(Please print)

\_\_\_\_\_  
Signature